

# BOARD OF EDUCATIONAL SERVICE UNIT NO. 13 (ESU 13)

Tuesday - February 21, 2023

Location - ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE

Meeting is also being held by Video Conference

Zoom Link: <https://zoom.us/j/3086353696>

Dinner - 6:30 PM

Regular Meeting - 7:00 PM

## A. Call to Order

1. Meeting is governed by the Nebraska Open Meetings Act as posted.
2. The ESU 13 Board reserves the right to rearrange the order of the agenda.
3. The ESU 13 Board reserves the right to convene an executive session in accordance with § 84-1410.

## B. Oath of Office

- State Statute 11-101 - Casper Ningen

## C. Excuse Absent Board Member(s) (Motion Necessary for Approval)

## D. Approval of Agenda (Motion Necessary for Approval)

### Consent Action Items (Motion Necessary for Approval)

- Minutes of meeting (January regular meeting)
- Treasurer's Report
- Fund Balance
- Budget Report
- Claims for Disbursement
- Certified Staff Hire
  - Anna Thompson - Special Education Teacher for 2023-2024

### Calendar

- **February 22, 2023** - ESU 13 Administrative Advisory Council Meeting, 10:00 AM (MST) - Laura will be hosting from Sidney
- **February 24, 2023** - ESU 13 offices closed
- **March 8, 2023** - VALTS graduation - HARMS Center - 11:45 AM
- **March 10, 2023** - ESU 13 office closed
- **March 17, 2023** - All Staff Inservice
- **March 21, 2023** - Regular Board meeting

### Public Forum:

- Time limit for each person is three (3) minutes; no response or action taken by the Board.

## Reports

- Legislative Issues Conference - January 22-23 (Diemoz, Knapper, Dr. Winchester)
- Board President Retreat - February 5-6 (Sinner)
- Head Start Eligibility Training - Krystie Hohnstein
- Head Start Director's Report and Policy Council Report for January (uploaded to the Board Materials webpage)
- Administrator's Report ([Appendix A](#))
- Board Committee Reports
- Board Member Comments

## E. Business

### 1. **Proposed ESU 13 Academic Year Calendar for 2023-2024**

The proposed ESU 13 calendar for 2023-2024 has been uploaded to the Board Material webpage. It is ready for approval.

**Recommendation: Move to approve the proposed ESU 13 Academic Year Calendar for 2023-2024.**

### 2. **Personnel Compensation**

Discuss, consider, and take action regarding compensation for staff.

**Recommendation: Your decision.**

### 3. **Professional Organizations**

Board Policy requires us to determine on an annual basis whether or not to continue membership in professional organizations.

**Recommendation: Discuss, consider and take all necessary action to approve yearly membership in professional organizations.**

### 4. **Proposed Addendum to the Administrator's Contract of Employment**

Discuss, consider and take all necessary action with regard to the proposed Addendum to the Administrator's Contract of Employment to extend the term to June 30, 2026, and establish the Administrator's salary for 2023-2024. The Personnel Committee met on February 14, 2023. ([Appendix B](#))

**Recommendation: Your decision.**

## F. Approval of Minutes (Motion necessary for Approval)

## G. Adjournment

## **Appendix A**

### **Administrator Notes February 2023**

#### **Northern Student Program Discussion**

We had limited interest in the student programs expansion to the northern tier and will not be able to fund programs starting up for the 2023-24 school year. The directors will be reaching out to the districts to assist in designing support for the students that they were hoping to provide a Meridian or VALTS program.

#### **Stakeholder Surveys**

On February 17th we closed our annual stakeholder survey. This was sent to all staff both internally and in our schools. This information will be reviewed at our March 17th inservice day with our staff and a summary will be shared with the board at our April meeting.

#### **Vehicles**

To keep current on our vehicle rotation and replacement schedule, we will need to look at purchasing 2 vehicles to add to our fleet this year. I will be working on gathering bids for vehicles and will ask the Finance & Budget committee to review those prior to the March meeting.

#### **Midwinter Conference**

The mid-winter conference was held on February 20th. This was our 36th annual conference and we had 35 sessions, 5 in person locations and some on zoom. We had over 1,300 professionals registered.

#### **Defining Success at ESU 13**

As a part of our strategic plan, we are working on organizational effectiveness. One of our steps in that plan is defining success for ESU 13. Our strategic planning group would like to gather information from the ESU 13 Board on what you see as success for our organization. I would like you to start thinking about this now and we will discuss it in March when we are back together.

**Appendix B**

**EDUCATIONAL SERVICE UNIT NO 13  
PROPOSED CONTRACT EXTENSION AND SALARY AGREEMENT  
(Extension through 2025-2026)**

The Board of Educational Service Unit 13 (ESU 13) and Dr. Laura Barrett agree to the following addendum to the Administrator’s Contract of Employment entered into between the Board and the Administrator on January 18<sup>th</sup>, 2022.

1. **Extension of Contract:** The Contract is extended for an additional two-year term, such that the term of the Contract is for a three-year term beginning on July 1, 2023 and terminating on June 30, 2026.
  
2. **Salary:** The annual base salary for the 2023-2024 year shall be \$180,000.

In all other respects, the Contract shall continue and remain in effect.

Executed this    day of            , 2023	Executed this    day of            , 2023
By:  <hr style="width: 80%; margin-left: 0;"/> Dr. Laura Barrett, Administrator	Educational Service Unit No 13  By:  <hr style="width: 80%; margin-left: 0;"/> President  Attest:  <hr style="width: 80%; margin-left: 0;"/> Secretary